

## PLYMOUTH CITY COUNCIL

<b>Subject:</b>	Councillor Long Service Criteria and Recognition
<b>Committee:</b>	Audit and Governance Committee
<b>Date:</b>	1 October 2018
<b>Cabinet Member:</b>	Cllr Pete Smith, Deputy Leader
<b>CMT Member:</b>	Giles Perritt, Assistant Chief Executive
<b>Author:</b>	Siân Millard, Oversight and Governance Manager
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<b>Ref:</b>	CLS 2018
<b>Key Decision:</b>	No
<b>Part:</b>	I

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### **Purpose of the report:**

There is currently a long-service award for officers, but not for Councillors. Officers are employees of the Council and Councillors are elected Members of Council with a democratic mandate from the local electorate.

Councillors' long-service is currently only recognised on retirement from office, or as a former Lord Mayor, by being awarded the title of Honorary Alderman. They receive an insignia, an EGM of Council is called to perform an Alderman ceremony and confer the title (which is the reserve of Council) and a dinner held in the person's honour.

A long-service award would recognise the service of Councillors still engaged as an elected Member. This is proposed to recognise the significant contribution of those Councillors during their period of office.

### **Proposed criteria**

- Councillors with 25 years or more as an elected Member of Plymouth City Council
- Continuous or collective service
- Currently serving Councillor
- Consistency with approach to staff long-service award in terms of recognition

### **Proposed recognition**

- Once a year, towards the end of May, a dinner or afternoon tea with the Lord Mayor for all councillors who have reached 25 years of continuous or collective service in that year
- Presentation of a framed certificate for each eligible councillor signed by the Lord Mayor and Chief Executive recognising their service achievement

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### **Corporate Plan**

This proposal supports the value of 'Democratic' in recognising community leadership of elected-members through their extraordinary long-service.

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**Implications for Medium Term Financial Plan and Resource Implications:  
Including finance, human, IT and land**

There will be a total cost of up to approx. £500 per year for each annual dinner, individual certificates and framing which will be sourced from existing internal budget (the total cost is dependent on the number of Councillors reaching the requisite number of years' service in any one year).

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**Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:**

Not applicable

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**Equality and Diversity**

Has an Equality Impact Assessment been undertaken? No

Not applicable.

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**Recommendations and Reasons for recommended action:**

That Audit and Governance Committee:

- to note the proposed criteria and proposed recognition and to recommend implementation of these proposals to the Leader in consultation with the Shadow Leader.
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**Alternative options considered and rejected:**

None – new proposal

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**Published work / information:**

None

**Background papers:**

None

Title	Part I	Part II	Exemption Paragraph Number						
			1	2	3	4	5	6	7

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**Sign off:**

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Originating SMT Member: Sian Millard, Oversight and Governance Manager
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Has the Cabinet Member(s) agreed the contents of the report? Yes
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